



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 6650202  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** Promotional Materials for the Conduct of 18-Day Campaign to End Violence Against Women  
**Area of Delivery**

<b>Solicitation Number:</b> 2019-11-0310 <b>Trade Agreement:</b> Implementing Rules and Regulations <b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9) <b>Classification:</b> Goods <b>Category:</b> Corporate Giveaways <b>Approved Budget for the Contract:</b> PHP 327,659.00 <b>Delivery Period:</b> <b>Client Agency:</b>	<b>Status</b>	<b>Pending</b>
	<b>Associated Components</b>	4
	<b>Bid Supplements</b>	0
	<b>Document Request List</b>	0
	<b>Date Published</b>	14/11/2019
	<b>Last Updated / Time</b>	13/11/2019 13:58 PM
	<b>Closing Date / Time</b>	18/11/2019 14:00 PM
	<b>Contact Person:</b> John Paulo Samonte Francisco Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 psfrancisco.logistics@yahoo.com	

#### Description

DEPARTMENT OF TOURISM GAD FOCAL POINT SYSTEM (DOT-GFPS)  
 18-DAY CAMPAIGN TO END VIOLENCE AGAINST WOMEN  
 November 25-December 12, 2019  
 DOT Central Office, Makati City

#### TERMS OF REFERENCE

The DOT-GAD Focal Point System (GFPS) is conducting the 2019 18-Day Campaign to End Violence Against Women from November 25 to December 12, 2019.

This campaign aims to continuously promote women empowerment and gender and development within the Department. The DOT-GFPS intends to educate the DOT personnel on the campaign to end violence against women (VAW), to prompt people to take action against VAW, and to further mainstream gender-responsive perspectives into the Department's programs, activities, and projects.

In this regard, the DOT-GFPS is in need of catering services, accommodation, and supplier of promotional materials for the conduct of this campaign.

#### Requirements:

- Supplier of items specified for promotional materials such as tarpaulins, umbrellas, polo shirts, and posters.

#### I. PROMOTIONAL MATERIALS

Lot Collaterals Quantity (pcs) Specifications Allotted budget

LOT 1 Tarpaulins 2 pcs

4 ft x 11 ft P1,584

LOT 2 Umbrellas 500 Black, automatic, three-fold umbrellas with VAW free logo print on one panel P135,750

LOT 3 Polo shirts 500 Orange polo shirt with VAW-free logo print on chest area P190,000  
LOT 4 A4 Posters 10 Colored, glossy print P325

II. APPROVED BUDGET FOR THE CONTRACT:

THREE HUNDRED TWENTY-SEVEN THOUSAND SIX HUNDRED FIFTY-NINE PESOS ONLY  
(P 327,659.00)  
inclusive of applicable taxes

Note:

- Production of all promotional materials must be done after three (3) working days upon approval of sample.
- Partial bid is allowed.

III. TERMS OF PAYMENT

Payment terms shall follow the usual government procedure

IV. CONTACT PERSON:

MARIA SOPIA M. GOZUM  
DOT-GAD Secretariat  
Telephone: 459-5200 to 5230 local 410

Partial bids are allowed. All goods are grouped in lots. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost provided that the amount of the bid does not exceed the above total budget.

Kindly submit your quotation for the purchase of the above requirement, indicating our Solicitation Number & your Company Name in a SEALED ENVELOPE, addressed to Mr. John Paulo S. Francisco at DOT Bldg., 4th Floor, Procurement Management Division, 351 Sen. Gil Puyat Avenue, Makati City

PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual) (In case of recently expired Mayor's/Business permit, submission of the expired Mayor's/Business permit together with the Official Receipt (renewal) shall be accepted.
2. Philgeps Registration Number
3. Latest Income/Business Tax Return (For ABCs above Php500K)
4. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)

Deadline for the submission of Quotation: on or before November 18, 2019 at 2:00 pm

**Created by** John Paulo Samonte Francisco

**Date Created** 13/11/2019

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